

**SVKM's NMIMS Deemed-to-be University
School of Design (Mumbai Campus)
Mumbai Campus**

B. Sc. (Animation and VFX) – Batch-2024

Instruction Sheet

1. Introduction:

This Handout gives information about **4 year** program: **B. Sc. (Animation and VFX), Batch-2024** – Mumbai campus.

2. Intake: will be updated at the time of Admission.

3. Eligibility Criteria

- 3.1** The candidate must have 12th Science / Commerce / Arts or equivalent examination (Diploma in engineering / ITI etc.) from recognized board with **minimum 50% aggregate marks. Preference will be given to the candidates who had completed national level certification courses in drawing, acting, dancing and photography.**
- 3.2** Candidates of CBSE / ICSE should mention in online registration / e-admission form (if selected) 10th / 10+2 or equivalent aggregate marks of all subjects for which candidate has taken & appeared for (not best of four, five, six or seven). The candidates should have passed all the subjects appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has appeared will be taken into consideration for confirming eligibility of the candidate for the program at time of admission.
- 3.3** In case the mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.
- 3.4** **For IB & Cambridge Candidate:** Candidates called for admission on the basis of merit list & who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidate but their admission will be confirmed on submission of final mark sheet if found eligible before the commencement of the programme. Mark sheet / Transcripts issued by Board / University / Institute only be considered.
- 3.5** A candidate who has passed 10+2 or equivalent examination from IB Board should be either IB certificate or DP awarded with 24 credits compulsory, having passed 3 HL and 3 SL mandatorily from any stream.
- 3.6** Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their 10+2 or equivalent examination from overseas board/ Universities.
- 3.7** Those candidates who have passed, or, are appearing for 10+2 examination from a Board/University where Grade Point Average is given, such candidates must produce in writing from the Board / University concerned, the equivalent percentage for the GPA / CGPA obtained.
- 3.8** Candidates above 25 years of age are not eligible to apply.

- 3.9 Candidate whose final marksheet is not available at the time of admission is required to submit internet copy of result duly attested by Principal of the school/college, failing which candidate will not be admitted.
- 3.10 IB Candidates have to enter 'Predicted Scores' in case final grades/ marks are not declared.
- 3.11 Duplicate registration will not be considered to be eligible for the programme.
- 3.12 Only single mark sheet with all compulsory subjects taken and passed will be considered, no compartmentalized mark sheet shall be considered.
- 3.13 If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect, his/her admission to the course, even if selected/ admitted, will stand cancelled and fees will be refunded as per refund rule clauses.
- 3.14 Candidate whose final mark sheet is not available at the time of admission are required to submit internet copy / Digi-Locker of result duly attested by Principal of the school / college with official seal, failing which, candidate will not be admitted.
- 3.15 Candidate will not be eligible if any subject is marked as ungraded/fail in the marksheet / grade-sheet. For absent / un-graded in any of the additional / non mandatory subject will be consider as eligible provided such candidate is declared as pass by respective board.
- 3.16 Admission to program is considered as **"Provisional Admission"** till all required and mandatory documents are submitted by the candidate and the same is verified and approved. If it is found that the candidate is not eligible at any stage (even after the course commencement), admission will be cancelled and fees will be refunded as per refund rule clauses even if selected / admitted to the program.
- 3.17 The XII / Diploma (Qualified) examination should have been conducted before the course commencement date.
- 3.18 Mark sheet / Transcripts issued by Board / University only be considered (School / Institute will not be accepted).
- 3.19 Candidates appearing for their final 10+2 or equivalent examination can also apply provided they obtain the required minimum cut off marks and also produce all the necessary documents, in original, within the given stipulated time.
- 3.20 It is sole responsibility of the candidate to ascertain whether they possess necessary and requisite qualification for admission to courses at NMIMS University.

4. **Online registration & Payment of registration fee:**

4.1 **Online registration:**

- Visit www.nmims.edu for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet & important dates.

4.2 **Payment of registration fee:**

- Online Registration Fee of Rs. 2,000/- plus GST if applicable (Please refer online registration for payment details)
- Registration Fee is **NON-REFUNDABLE / NON-TRANSFERABLE.**

5. Selection Process:

Entrance Test (50 questions, 50 marks)

- **Structure of the Test**

MCQ based examination- Attempt any 40 questions 40 Marks

(General knowledge of entertainment media and cartoon film making etc.)

Creative drawing test- attempt any 2 questions 10 Marks

(Understanding of composition, perspective, human figure drawing, etc.)

- **Instruction for Test**

- Duration: 2 hrs. 30 minutes.
 - Attempt 40 questions Compulsory & in multiple choice format
 - Use A/4 size paper for each creative drawing. Attempt any 2 questions for Drawing.
- Entrance Test will be conducted through online mode. Details will be provided in the call letter.
 - Admission offer is given as per merit and vacancy. Selected Candidate has to confirm his/her provisional admission by filling up e-admission form, uploading required document and paying fees within given timeline. Kindly note that only those candidates who complete the process by paying fees will admitted to the program.
 - WAITLISTED candidates have to check their merit list status as per date given on the website.
 - Merit list will be based on performance of entrance test and aggregate marks obtained in 10+2 or equivalent examination.
 - The selection will be solely based on merit. In this regard, the decision of the NMIMS will be final and undisputable as shall be binding on all concerned.

6. Program Fees: (for information only)

First year Program fees for B. Sc. (Animation and VFX), Batch-2023 is Rs. 1,50,000/-

First year Program fees for current year (Batch-2024) will be intimated at the time of admission.

- ## 7. Refund Rules:
- If a student chooses to withdraw from the program of study in which he/ she is enrolled, the institution shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission.
(2)	90%	Less than 15 days before the formally-notified last date of admission.
(3)	80%	15 days or less after the formally-notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission.
(5)	00%	More than 30 days after formally-notified last date of admission.

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: 1) The above refund rules are subject to revision as applicable

2) Candidates to refer Important Dates of the respective programme & refer refund rules mentioned in the

offer letter.

8. Important Instructions:

- Candidates will be offered seats based on the availability of seat & candidates merit rank.
- If at any stage, it is found that a candidate does **not** satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect i.e. 10+2 or equivalent examination score, the candidate admission will be cancelled and fees will be refunded as per NMIMS refund rules.
- Candidates of IB & Cambridge board will not be considered for admission /if admitted admission will be cancelled & fees will be refunded as per rule, if 10+2 or equivalent exam score is less than predicted score mentioned in online registration form & does not fall within cut-off.
- Please see the important dates and preserve it as a guide. All announcements from the NMIMS will be through its web site www.nmims.edu and no individual communication will be sent to the candidate. Kindly check website for regular updates.
- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.
- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason. Candidate has to upload cancellation form duly filled and signed, fees paid receipt copy & cancelled cheque (personal account) to mentioned link : <https://upload.nmims.edu/admission/cancellation/>
- Canvassing in any form will disqualify the candidate
- Candidate's documents will be verified at the time of admission/commencement of program (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per prescribed refund rule.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

